



**BEAVER CREEK  
METROPOLITAN  
DISTRICT**

P.O. Box 2560  
Edwards, CO 81632  
www.beavercreekmetro.com

May 6, 2014

RE: Encroachment Agreement

To Whom It May Concern:

Thank you for your recent inquiry about Beaver Creek Metropolitan District's encroachment policies. You will find attached a copy of Beaver Creek Metropolitan District's Encroachment Agreement and our Encroachment Policies. Please fill out the Agreement and return it to Beaver Creek Metropolitan District at your earliest convenience as this Agreement must be approved for you to move forward with your plans. To ensure the accuracy of your Agreement please pay attention to the following:

- On Page 1 of the Encroachment Agreement fill out the ***date, applicant name, legal address*** and property address.
- On Page 1 you will see reference to ***Exhibit A***. ***Exhibit A*** must accompany your Encroachment Agreement and is simply the legal description of the property in question. If you are unsure of the legal address of your property you can get the information by calling the Eagle County Assessor's Office at (970) 328-8640.
- On Page 1 you will see reference to ***Exhibit B*** under section 1, Consent to Encroachment. Please attach a drawing that clarifies the area of encroachment and the specific details of the intended encroachment. The drawing should be no larger than 11" x 17" in size and should clearly show the BCMD easement, what currently exists in the easement, and what is desired to be added to the BCMD easement, color coding can be helpful here.
- On Page 3 the Applicant (property owner) must fill out ***applicant's name*** and ***sign***. The signature must be notarized.
- Page 4 is for the Beaver Creek Metropolitan District to fill out.

The Beaver Creek Metropolitan District appreciates your cooperation and looks forward to working with you on your project. Please do not hesitate to call should you have any questions regarding the Encroachment Agreement, (970) 949-0551.

Sincerely,

Jennie Fancher  
Office Manager  
Beaver Creek Metropolitan District